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MEMORANDUM FOR: Special Planning Assistant to the Deputy Director  
(Support)

SUBJECT: Report to the President's Board of Consultants on  
Foreign Intelligence Activities, Period 1 October 1960  
through 31 March 1961

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1. The following information relative to Office of Logistics  
activities is submitted:

a. General

The Office of Logistics met all of its responsibilities for support during this period although the extent of support required surpassed the previous six-months period. Logistical support assistance, rendered by the military and other government agencies continues to be excellent.

b. Supply

(1) [ ] overseas stations and bases are authorized to requisition directly, or indirectly through a parent station, from

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[ ] To date, [ ] stations have been notified to requisition directly and [ ] to requisition through the authority given their parent stations. Use of these facilities is expected to expand somewhat under the "Buy American" policy.

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(2) Agency materiel and other assets (exclusive of real property, proprietary, and subsidy projects) were valued at approximately [ ] as of 31 December 1960.

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(3) The Supply Division, in the course of the Purification of Assets Program, generated the disposal of surplus, obsolete, or unserviceable-uneconomically repairable items of property with an inventory value of \$899,546 during the first nine months of FY 1961. In addition, a Utilization and Standardization Program was initiated in November 1960. Under this program, 1260 line items have been examined resulting in the declaration of 553 as standard and 707 as nonstandard items. Nonstandard items will be published in forthcoming excess lists or removed from the stock system through forced issue.

(4) As of 31 March 1961, all overseas stations and bases have implemented Type II Financial Property Accounting procedures.

(5) The specifications covering packaging and package construction of the aerial delivery packs for the  program have been revised from a heavy to a lightweight type. The lightweight pack, weighing from 80 to 100 pounds, affords better "carry-away" capabilities and provides for more versatile air delivery.

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c. Real Estate and Construction

(1) New Agency Headquarters Building

(a) Since the last report, the superstructure contractor has completed an additional 24% of the building. This brings

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the building to a status of 78% complete as of 31 March 1961. The contractor has been delayed somewhat because of weather conditions, but occupancy of the north half of the building, beginning in August 1961, should not be affected appreciably.

(b) During the period of this report, twelve information and contract drawings were produced, involving partition revisions and standards, medical, X-ray, and projection equipment and instantaneous generator for the Signal Center. All plans for furniture layout were retemplated from standard to unitized furniture. Telephone service orders and wiring diagrams were completed for 90% of the north half of the building. Special requirements for power were reviewed and engineered service fitting locations for 75% of the north half of the building were sent to the Public Buildings Service, Construction Engineer.

(2) At the completion of this period, 69 projects (each at least over \$2,000) totaling  were in the following stages:

(a) Completed Construction:	14
(b) Under Construction:	16
(c) Approaching Authorization:	11



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
(d) Preliminary Planning:	13
(e) A&E Contracts Completed:	5
(f) A&E Contracts in Progress:	10




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Details of these Projects will be provided upon request.

d. Transportation

(1) Surface and air transportation was arranged for  shipments of Agency material in support of world-wide operations and for  shipments of personal effects for employees on permanent change of station to and from overseas.

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(2) The increase in shipments of Agency material is attributable to requirements for support of WH  projects. The decrease in shipments of personal effects is due to a general reduction of overseas strength and a trend of employees to extend their overseas assignment.

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e. Procurement

FUNDS OBLIGATED

PROCUREMENT ACTIONS



PRODUCT



Procurement of supplies, equipment and services

Research and Development Programs

f. Printing Services

(1) Considerable support continues to be provided to WH  activities. A night shift has been implemented to more fully utilize printing equipment in support of WH  printing requirements.

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(2) The project of color badging of Agency personnel prior to the move to the new Headquarters building is nearing completion. Contact has been initiated by members of the White House Staff seeking support in a similar color badging project of all White House employees. It has been determined that the required support could be furnished and further action awaits word from the White House Staff.

g. Logistics Planning

(1) The Office of Logistics was able to support cold war contingency operations because of its programmed procurement, rehabilitation, and packaging of paramilitary materiel.

(3) The Agency increased from 44 to 49 the number of Agency peculiar items offered to the Army for post D-Day use. Negotiations are under way to cut reaction time for release of these items in an emergency.

JAMES A. GARRISON  
Director of Logistics

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PR 55 Replaces Form 30-4  
which may be used.

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